

**Position Title: Line Service Technician, Part-Time**

**Position Reports to: Line Service Manager**

**Classification: Exempt**

**Date: 10/19**

**Purpose:**

**Provide ground service for all sizes of aircraft.**

**Tasks:**

* Provide ground service for all sizes of aircraft, for example: marshall aircraft on arrival and departure, including proper placement of chocks and cones, refueling, ground power units, towing, and deicing.
* Wing walking.
* Greet passengers, pilots and crew.
* Handle aviation fuels to include fueling and towing aircraft, maintaining quality control of fuel through various procedures and completing applicable paperwork required daily.
* Maintain a professional appearance and manner with all customers and employees.
* Perform any requested customer service duties.
* Adhere to all safety policies as outlined by North Star Aviation.
* Use Exceptional interpersonal and communication skills to communicate with coworkers and customers.

**Education & Experience:**

Highschool Diploma or equivalent

Previous experience in Line Service duties is a helpful, but not required.

Must have a valid state ID

**Physical/ Environmental Demands:**

* Frequent standing, walking, bending, stooping, reaching, pushing, pulling.
* Ability to lift/carry up to 50 lbs. routinely and up to 100 lbs. occasionally
* Must have high situational awareness
* Frequent work in small places, extreme temperatures, heights above six feet and noisy environments.

*EEO/AAP/Drug Free Workplace*